



Los Alamos JJAB Public Artificial Intelligence (AI) Use Statement

Our Commitment

Los Alamos JJAB uses Artificial Intelligence (AI) tools in limited, responsible ways to support our mission of serving youth, families, and the community. We recognize that we have simultaneous obligations to use technology to maximize our impact and effectiveness, while respecting the rights and dignity of all individuals. We are committed to using AI in a way that is fair, transparent, non-discriminatory, and ethical, ensuring that decisions are made with consideration for their potential impacts on those we serve and society as a whole.

How We Use AI

AI tools may be used to:

- Support administrative efficiency (e.g., drafting communications, program flyers, or outreach materials)
- Assist with planning, brainstorming, or summarizing publicly available information
- Improve accessibility, such as creating plain-language summaries or translation drafts (with human review)
- Enhance communications and educational materials
- Assist with the writing of grant applications, annual reports, and funder updates
- With written client permission only, clinical note taking within our therapy program

We will be open about our use of AI systems. AI is used as a **support tool only**. Human staff always review, edit, and approve all final materials.

How We Do Not Use AI

To protect the people we serve—especially children and teens—we do **not** use AI to:

- Make decisions about youth, families, or services
- Provide therapy, clinical care, diagnoses, or assessments
- Replace professional judgment or human relationships
- Interact directly with youth
- Process or analyze identifiable personal, medical, educational, or legal records

Privacy and Data Protection

- We do **not** enter personally identifiable information, health information, or case details into public AI tools.
- We take care to protect confidential information in accordance with applicable privacy laws and ethical standards.
- AI tools are not used to store or manage client records.



Los Alamos JJAB Public Artificial Intelligence (AI) Use Statement

Accuracy and Oversight

AI-generated content can sometimes be inaccurate or incomplete. For this reason:

- All AI-assisted content is reviewed by staff before use
- Information shared publicly is fact-checked and aligned with our values and mission
- We take responsibility for the content we publish
- If an employee is unsure of the appropriate use of AI, they will contact their supervisor.

Transparency

When appropriate, we may disclose the use of AI-assisted tools in communications, reports, or materials. We welcome questions from community members about how technology is used in our work.

Our Values

Our approach to AI use reflects our core values:

- Youth-centered and trauma-informed practice
- Equity, fairness, and inclusion
- Accountability and human connection
- Responsible innovation

Questions or Concerns

If you have questions or concerns about our use of AI, please contact:

Executive Director
Los Alamos JJAB
info@losalamosjjab.com
(505) 709-8125

This statement is reviewed periodically and updated as technology and best practices evolve.