



Los Alamos JJAB Donor Privacy Policy

Los Alamos JJAB is committed to respecting the privacy of our donors.

This privacy policy has been developed to inform donors of how their personal information is collected, used and safeguarded. This policy applies to all information received by Los Alamos JJAB, both online and offline, as well as through electronic, written, or oral communications.

Information Collected

The types of donor information that we collect and maintain:

- Contact information: name, organization/company, complete address, phone number, email address
- Donation information: amounts donated, date of donation(s), and method
- Information concerning hours you have volunteered
- Your requests and comments

How Information is Used

Los Alamos JJAB uses your data to maintain records of donations, send acknowledgements, mail tax statements to you, send newsletters, notices, and direct mail pieces, and for internal marketing purposes. We normally add you to our mailing list unless you request otherwise. Any third-party mailing service we contract with is contractually obligated to treat the lists with confidentiality and is prohibited from transferring them elsewhere.

Some donors may be recognized in publications like website, social media posts, newsletters, fund-raising letters, or annual reports. Testimonials will be published only with the consent of the donor. Los Alamos JJAB will offer donors the opportunity to be anonymous. If Donors indicate that they prefer to make their contributions anonymously, they will not be publicly recognized. When members and donors are publicly recognized, only names and donation or membership level will be listed. Corporate and Foundation sponsors are listed on our website, social media posts, in written publications, and event programs or signage.

Donor names may publicly be associated with their donation unless the donor explicitly chooses to remain “anonymous” when donating, or otherwise notifies us of their wish to remain anonymous. Donors have the right to review their personal information that we have collected about them. Donors have the right to opt-out of electronic or postal mail communications at any time.

Los Alamos JJAB uses Network for Good Donor Management software for online financial transactions and to keep electronic databases for membership, donations, and participation in activities. All data on the software is password-protected, and Network for Good is in compliance with industry standards to provide a secure and safe environment for credit card donations. They use up-to-date industry-accepted tools and technology protocols, including but not limited to, firewalls and encryption, to protect against the loss, misuse and unauthorized alteration of the information collected. Unfortunately, the transmission of information via the internet is not completely secure. Although Los Alamos JJAB does our best to protect your



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personal information, we cannot guarantee the security of your personal information transmitted to us. Any transmission of personal information is at your own risk. We are not responsible for circumvention of any privacy settings or security measures put in place for your protection.

No Sharing of Personal Information

Los Alamos JJAB will not sell, rent, trade or transfer your personal information to outside organizations. Use of donor information will be limited to the internal purposes of Los Alamos JJAB and only to further the mission of Los Alamos JJAB.

Removing Your Name from Our Communication List

To request that your donation remain “anonymous, review your personal information, opt-out of communications, or for any other donor-related questions, please contact the Executive Director at info@losalamosjjab.com or call us at (505) 709-8125, press 0 to leave a message.

Approved by JJAB Board on July 21, 2021