



Wednesday, October 20, 2021
5:30 pm Regular Meeting
Video Conference/UNM-LA
Los Alamos, NM

MINUTES

1. **Call to Order and Welcome**—Nicolé Raddu Ferry, Chair called the meeting to order at 5:36 pm.

2. **Introductions/Roll Call** for all in Attendance

Board Member	Staff	Liaison
Amanda MacDonald	Lisa Zuhn*	Kam Akhadov
Elizabeth Allen	Rachel Mohr-Richards*	Chloe Piatt*
Carter Payne*		Nina Johnson
Kristine Coblenz*		Sara Scott
Naomi Larkin		
Nicolé Raddu Ferry*		
Sharon Hurley		
Camille Wescott		
Martin Hook		
Chris Ross		
Morrie Pongratz		
Suzanne Lynne		
Alicia Justus		
Larissa Breen		

Jordan Redmond was unable to attend but provided proxy to Elizabeth Allen

*Attended in person at UNM-LA meeting room

3. Carter Payne moved for the **Approval of Today's Agenda**, Larissa Breen Seconded, no discussion, all in favor, motion carried.
4. Carter Payne moved for the **Approval of the September 2021 Meeting Minutes**, Suzanne Lynne seconded, no discussion, all in favor, motion carried
5. **Executive Director's Report** presented by Lisa Zuhn, Executive Director
Highlighted: Resource Specialist program continues to see an increase in referrals and continues to search for an additional Resource Specialist. One Circle groups are running, looking to add a high school group and the community partnership with LA STEAM Lab has been shifted to start 11/2. Event for Spanish Speaking Parents is being worked on for November, Resource Specialist Christine Martinez is in charge of this project. Winter Clothing Project has kicked off, received \$800 in financial donations over the weekend. Partnered with LAPS Healthy Schools Program (Kristine Coblenz) to host a Meet and Greet networking

function on 10/5, 40 participants including local therapists, school counselors, resource specialist, and representatives from other organizations.

6. **JJAC/CYFD BAR request** was presented by Lisa Zuhn, Executive Director. Increase in Restorative Justice cases, 10 conferences held since July 1, 2021 (6 charged to JJAC/CYFD), six new referrals two weeks ago, and four referrals yesterday. Currently JJAC/CYFD funding provides for 10 conferences total for the year. Boys Council/Girls Circle is funded for 13 groups this semester but will only run a maximum of 10. **Elizabeth Allen moved to submit the request to JJAC/CYFD to shift \$3.960 from Gender Specific programs to the Restorative Justice program, Morrie Pongratz seconded, general discussion, all in favor, motion carried**

7. **Strategic Plan/Goals** presented by Lisa Zuhn, Executive Director
The top three strategic goals for the remainder of FY22 were decided through a survey sent out to the Board after the September meeting. The goals are:
 - a. Goal 1 - By 06/30/2022 launch an annual fundraising campaign to generate additional income stream and expand local visibility setting target numbers for activities such as Smith's Reward Points, Amazon Smile, LANL Employee Giving, and others. Assigned to the Financial Development Committee
 - b. Goal 2 - By 06/30/2022, make existing programming more accessible by increasing participation in the Resource Specialist and One Circle Programs by 10%. Assigned to the Programs Committee
 - c. Goal 3 - By 06/30/2022, building community between youth and adults by having a "get to know you" time and service project. Possible service project would be to build "basic needs kits" for community members to carry in their cars to hand out if they see someone in need. Assigned to the Youth Committee

The Marketing Committee will split up among the other committees and coordinate plans for messaging and outreach to discuss with Executive Director and Executive Committee.

Committee Chairs will provide brief monthly updates at each Board meeting. Suggestions for Committee "To Do" Before November Board Meeting:

- Review the assigned goal, make adjustments or provide clarification.
- Set dates/times for the committee to meet to work on the goal.
- Consider breaking the goal down into tasks with deadlines and committee member assignments.
- Provide Executive Director and Board Chair with data or information needs.

8. **Other Business:**
 - a. Sara Scott provided her liaison report from County Council including Council's review of best practices for COVID updates to the community.
 - b. Nicolé Raddu Ferry indicated that the Executive Committee is starting the process for the annual performance review for the Lisa Zuhn, Executive Director. Feedback from the Board is welcome, the Executive Committee has also reached out to JJAB staff and others in the community that work closely with the Executive Director.

9. The meeting was **Adjourned** at 6:15 pm and members moved to Committee Meetings.

Approved by Board 11/17/2021:

Nicolé Raddu Ferry

Nicolé Raddu Ferry (Dec 15, 2021 17:12 MST)

Nicolé Raddu Ferry, Board Chair






LAJJAB Minutes 10.2021

Final Audit Report

2021-12-16

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