



Wednesday, June 21, 2023
 5:30 pm Regular Meeting
ZOOM and In person
 Los Alamos, NM

Minutes

1. The meeting was **Called to Order and Welcomed** at **5:30 PM**.
2. **Introductions/Roll Call** – All in Attendance

Board Member	Staff	Liaison	Guest
Alicia Justus	Abigail Martin	Melanie Colgan	
Bobbie Jo Anderson	Dianna Reichelt	Avery Underell	
Camille Wescott	Rachel Mohr-Richards	Chloe Piatt	
Carter Payne	Tara Adams	Jessica Strong	
Elizabeth Allen		Keith Lepsch	
Martin Hook		Zachary Sestric	
Morrie Pongratz			
Naomi Larkin			
Philip Ortega			
Rene Dunwoody			
Sharon Hurley			
Robert Apodaca			

3. Morrie Pongratz made a motion for the **Approval of Today’s Agenda**, Elizabeth Allen seconded, no discussion, all in favor, motion carried.
4. Morrie Pongratz made a motion for the **Approval of the May 2023 Meeting Minutes**, Carter Payne seconded, no discussion, all in favor, motion carried.
5. **Mission Moment: Resource List – with Fentanyl Harm Reduction Event**
 - a. June 29th at 5:30 at the Fuller Lodge, Fentanyl awareness community conversation partnered with Jessica Strong and Social Services Department
 - b. Post Card QR provided will go directly to the Resource List for Los Alamos County
 - c. Will include Narcan training and possibly Narcan and testing strips to take home
6. **Executive Director’s Report – Rachel Mohr-Richards**
 - a. Imagination Library - Boosting enrollment with 25 New youth in May
 - i. The goal is to have 60% of eligible kids in Los Alamos County
 - b. Resource Specialist –

- i. Luke Eigelbach – Left to pursue a career at LANL.
 - ii. Jennifer McNeal was hired full time as the HS Youth RS, Started June 12th.
 - iii. Lisa Zuhn was hired as the Operations Assistant to replace Luke Eigelbach, working remotely, also started June 12th.
 - iv. 2 Open positions – 1 Full time FRS and 1 YRS position
 - c. Starting the School Supply Drive – Goal \$5,000 stretch goal \$7,500
 - d. Funded consent and boundaries, healthy relationship and bystander by Strong in Nature - 93 youth were served.
 - e. FRS Contract was approved by County Council
 - f. Awarded \$2,000 from Los Alamos Community Foundation to support our FY24 audit.
 - g. Katrine Baldwin is starting her internship with us until December.
 - h. CYFD – Required staff to take trauma training, all our staff have been trained, and we are in full compliance.
 - i. Exploring health insurance and benefits for our employees

7. Youth Member update

- a. Colton Scott will now be representing High School
- b. High School – Chloe Piatt’s last meeting with us. Congratulations on Graduating – Board members very appreciative of all the insight she has provided.

8. New Business

a. Budget Approval for FY24

- i. Morrie Pongratz moved approval of FY24 budget as presented, Rene Dunwoody Seconded, Carter Payne asked for clarification that benefits exploration is NOT budgeted into the budget (that is correct), Elizabeth Allen also noted that the new office space was included in this budget, staff raises are between 3-5%, no further discussion, all in favor, motion carried.

b. Reflective Supervision Training for Resource Services Team

- i. Cost is \$2,700
- ii. Alicia Justus reviewed and said this is imperative that our staff receive this training to be able progress in our programs.
- iii. Reflective supervision is the regular collaborative reflection between a service provider (clinical or other) and supervisor that builds on the supervisee’s use of her thoughts, feelings, and values within a service encounter. The practice of reflective supervision ensures that the experience of the service practitioner does not get lost in the complexity of a family’s case.
- iv. Carter Payne made a motion for the approval of the training, Morrie Pongratz seconded the motion, no discussion, all in favor, motion carried.

c. Strategic plan update

- i. Needs to be updated this summer so that we can apply for our new CYFD grant
- ii. Would like to explore hiring a consultant to see how they may be able to help

d. Application for the Northern New Mexico Health Grant through Con Alma health Foundation – Provide Youth Mental First Aid Training through 2024.

- i. Philip Ortega made a motion to approve us applying for this application, Morrie Pongratz seconded, no discussion, all in favor, motion carried.

e. Apply for Southwest Council of Governments fund for Dolly Parton Imagination library.

- i. Rene Dunwoody made a motion for the approval of applying for this grant, Morrie Pongratz seconded, no discussion, all in favor, motion carried.

- ii. Providing 80% reimbursement FY24.
- f. **Move Saturday School funds to other programs from FY23.**
 - i. \$8,000 from Saturday School to RS Salaries (\$5,000) & RS Program Costs (\$3,000)
 - ii. \$2,500 from Restorative Justice and \$2,500 from Parenting Support to Resource Specialist Salaries
 - iii. Moved \$1,500 from Girls Circle, \$600 from Community Conversations, and \$2,000 from parent support group to RS Salaries.
 - iv. Morrie Pongratz made a motion for the approval of moving the funds listed above, Carter Payne seconded, no discussion, all in favor, motion carried.

9. **School Board Liaison update – Not available**

10. **County Council Liaison update – Keith Lepsch**

11. **Social Services Liaison update – Jessica Strong**

- a. **Opioid settlement funds** – County is looking for ways to spend these funds and recovery, education, etc.

12. The meeting was **Adjourned** at **6:40 PM**.

Next Meeting –

July 19 – Committee Meetings (VIRTUAL)

August – No Meeting

September 20 – Committee Reports

October 18 – Committee Meetings (VIRTUAL)

November 15 – Committee Reports

December – No Meeting

Elizabeth Allen

Elizabeth Allen (Jul 24, 2023 15:17 MDT)







LAJJAB Minutes 06.2023

Final Audit Report

2023-07-24

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